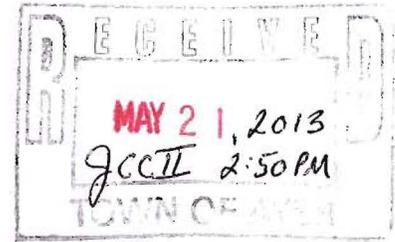


Ayer Board of Health

Meeting Minutes

May 6, 2013 - Ayer Town Hall - Call to order 5:30 p.m.



Members present: Mary Spinner, Chair; Heather Hasz, Member

Member absent: Pamela Papineau, Member

Also present: Ruth Terry, Administrative Assistant

Documents: Agenda, Mail Update, Town Administrator's Draft Moratorium, BOH Draft Moratorium

- P. Papineau is out of the country on business.
- **H. Hasz motioned to approve the minutes of April 22, 2013, M. Spinner 2<sup>nd</sup>, A 2/0.**
- The Board agreed to take up the vacant/abandoned property proposed regulations in the future, after the well moratorium and joint board property meetings are complete.
- 105 Park Street animal permit – This application for keeping horses was reviewed.  
**H. Hasz motioned to approve the Permit for Keeping of Animals and Fowl for Karin & David Swanfeldt at 105 Park Street, M. Spinner 2<sup>nd</sup>, A 2/0.**
- Permit renewals – The Board renewed five chicken permits and one miniature horse permit. We are expecting five more renewal applications. Three new applications are in process:
  - 72 Snake Hill Road – Owners have to address Conservation Commission issues before they come to BOH.
  - 20 Shirley Street – After the coop and run are complete, B. Braley will reinspect.
  - 29 High Street – The owner has chickens and has received application forms.
- 37 Willard Street – M. Spinner reviewed the situation with this property, where a fire occurred in October 2010. Several weeks ago a neighbor brought in recent photos. Trash is still piled inside and out, and there is a moldy smell and fear of roof collapse. M. Spinner spoke with the Town Administrator and Building Inspector; the latter had met with the insurance adjuster in 2010. The Board agreed this is not an acceptable situation and the neighborhood deserves a resolution. BOH will request from the Administrator what the plan is for this property.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review:
  - Reviewed food permits, tattoo permits, animal bite report. Several food inspections noted the need for Allergy Awareness training.
  - The owner of 10 Harvard Road has not yet called B. Braley for reinspection.
  - The Shaker Hills kitchen is cleared to open, so they can now receive their licenses.
  - An Emergency Permit was issued by B. Braley for beavers west of Willow Road.
- No bills.
- Hazard Mitigation Meeting – H. Hasz attended last week's meeting with MRPC, Fire, and DPW re updates to the Hazard Mitigation plan. They reviewed hazards in Town (from dams, fire, ice, wind, storms) and a map identifying hazards. Some mitigation measures were identified, and others were left for the future. She expects another meeting later this year. BOH's role is advisory and there is no pressing action at this time. She has a working copy of her notes and will email information to the BOH office for the file.
- CHNA – H. Hasz was not able to attend the April meeting and plans to go in June. She has spoken with Carol Horgan at Nashoba Nursing and will meet with her also.
- Shepley's Hill proposed adoption of regulations –
  - The Board discussed how to reference the current area within the moratorium and problems with including a map. They reviewed emails received today re the Town Administrator's draft moratorium.
  - It was agreed the moratorium should not confuse local controls with the moratorium, Shepley's Hill must be mentioned, and the current Well Regulations are complete and

separate from the moratorium, which stands on its own. We need to ensure the moratorium is legally enforceable.

- At the next conference call on May 8, we should ask why others feel the need to include a map. BOH feels its purpose right now is not to require this be written into the ESD or long-term plan, but to have a moratorium on wells.
  - This moratorium does not apply to monitoring wells.
  - It was agreed that the BOH draft moratorium gives the Ayer BOH a broad scope of moratorium and that to include a map number and a map date may limit the BOH should there become an immediate threat, where it would be necessary to go through a hearing process to expand the moratorium if it is tied to a map.
  - Once adopted, the moratorium will be put in the newspaper and then it becomes effective.
  - P. Papineau emailed to say that she likes the BOH draft moratorium.
  - **H. Hasz motioned that the Ayer BOH issue the Moratorium on Groundwater Wells in the Town of Ayer as previously read, pending Town Counsel review, M. Spinner 2<sup>nd</sup>, A 2/0.**
  - It was noted that other members of the moratorium review had not seen the BOH draft moratorium and its reference to Shepley's Hill. R. Terry will send the BOH approved moratorium to the others prior to tomorrow morning's conference call.
  - The new map is expected out in September. BOH will work on local controls next.
- **H. Hasz motioned to adjourn, M. Spinner 2<sup>nd</sup>, A 2/0.**

Meeting adjourned at 6:27 p.m.

H. Hasz 5/20/13  
Mary Spinner - 5/20/13  
P. Papineau 5/20/13